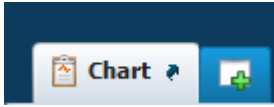



Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
	<b>Introduction &amp; Class Rules</b>	<p><b>General Housekeeping Rules</b></p> <ul style="list-style-type: none"> <li>• No food or drink</li> <li>• Muting of cell phones</li> <li>• No use of portable devices during class</li> <li>• Sign-in so you get credit for your efforts.</li> <li>• Return promptly from breaks</li> <li>• Parking Lot</li> <li>▪ Questions without definitive answers will be placed in the parking lot</li> </ul> <p><b>Acknowledgement</b></p> <ul style="list-style-type: none"> <li>• Extreme appreciation and understanding of: <ul style="list-style-type: none"> <li>▪ difficulty of this task</li> <li>▪ contribution you are making</li> </ul> </li> </ul> <p><b>Instruct participants to take actions only on patients provided for training.</b></p> <ul style="list-style-type: none"> <li>• Practice patients will be provided after training</li> </ul>	
	<b>Navigation</b>	<ul style="list-style-type: none"> <li>• How to log into MYAVATAR</li> <li>• Username is the same as your NTID</li> <li>• Home Screen <ul style="list-style-type: none"> <li>▪ Widgets <ul style="list-style-type: none"> <li>– Icons – hover to discover</li> </ul> </li> <li>▪ Clients <ul style="list-style-type: none"> <li>– Search</li> <li>– Recent</li> <li>– My Clients</li> </ul> </li> <li>▪ Forms and Data <ul style="list-style-type: none"> <li>– Accessing; Search, Browse</li> </ul> </li> <li>▪ Acknowledgement Required</li> <li>▪ Order Notification 24hrs</li> <li>▪ Internal Referrals</li> <li>▪ My To Do's</li> </ul> </li> </ul>	

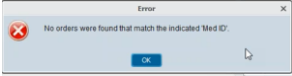
Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> <li>▪ Safety</li> <li>• Keyboard Shortcuts                             <ul style="list-style-type: none"> <li>▪ ‘alt” key</li> </ul> </li> <li>• My Views                             <ul style="list-style-type: none"> <li>▪ Home View</li> <li>▪ Orders Console</li> <li>▪ EMAR</li> <li>▪ Chart View</li> </ul> </li> <li>• Chart view                             <ul style="list-style-type: none"> <li>▪ Demographic Bar</li> <li>▪ Program/Episode</li> <li>▪ Sections of Chart                                     <ul style="list-style-type: none"> <li>– List of forms</li> <li>– How to access a form</li> </ul> </li> </ul> </li> </ul>  <ul style="list-style-type: none"> <li>– Icons</li> </ul>  <ul style="list-style-type: none"> <li>– How to add a form to the chart</li> <li>– Inquiry View</li> <li>– Filters</li> <li>– Print</li> </ul>	
	<b>Concepts of a Form</b>	<ul style="list-style-type: none"> <li>• Basic Concepts of Forms                             <ul style="list-style-type: none"> <li>▪ Sections</li> <li>▪ Icons                                     <ul style="list-style-type: none"> <li>– Hover to Discover</li> </ul> </li> <li>Hyperlinks to Additional Forms</li> <li>▪ Required Fields                                     <ul style="list-style-type: none"> <li>– Red</li> <li>– Multi-iteration table   <ul style="list-style-type: none"> <li>• Only required if you select Add New Item</li> <li>• Allows multiple entries in list format</li> </ul> </li> </ul> </li> </ul> </li> </ul>	

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Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> <li>▪ Radio Buttons               <ul style="list-style-type: none"> <li>– One entry</li> <li>– F5 will erase selection</li> </ul> </li> <li>▪ Check boxes               <ul style="list-style-type: none"> <li>– Multi-select</li> </ul> </li> <li>▪ Date/Time Fields</li> <li>▪ Question Logic               <ul style="list-style-type: none"> <li>– Enables or disables (grayed out) documentation based on answers/documentation</li> </ul> </li> <li>▪ Multi-iteration Table               <ul style="list-style-type: none"> <li>– Documentation of multiple entries in list format</li> </ul> </li> <li>▪ Light Bulbs               <ul style="list-style-type: none"> <li>– Hints to ask</li> <li>– What to document</li> </ul> </li> <li>▪ Drop Downs               <ul style="list-style-type: none"> <li>– One entry</li> </ul> </li> <li>▪ Search Bar               <ul style="list-style-type: none"> <li>– Can enter numbers or text</li> <li>– ICD Codes</li> </ul> </li> <li>▪ Text Editor               <ul style="list-style-type: none"> <li>– Spell check</li> </ul> </li> <li>▪ Text Box               <ul style="list-style-type: none"> <li>– Enter 8 pages of information</li> <li>– Copy paste from Word</li> </ul> </li> <li>▪ Zooming               <ul style="list-style-type: none"> <li>– Change size of font in forms</li> </ul> </li> <li>▪ Draft vs Final</li> </ul>	
	<p><b>Report</b></p>	<ul style="list-style-type: none"> <li>• Access Patients in My Clients</li> <li>• Review, Chart, Meds, Orders</li> </ul>	

Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
	<b>Staff Assignment</b>	<ul style="list-style-type: none"> <li>• Nursing Caseload Assignment               <ul style="list-style-type: none"> <li>▪ Name defaults</li> <li>▪ Select unit and client                   <ul style="list-style-type: none"> <li>– Move selected or All clients</li> </ul> </li> </ul> </li> </ul>	
	<b>Allergies</b>	<ul style="list-style-type: none"> <li>• How to open form; Form and Data widget</li> <li>• How to add allergies               <ul style="list-style-type: none"> <li>▪ New row                   <ul style="list-style-type: none"> <li>– Status</li> <li>– Reaction</li> <li>– Onset</li> </ul> </li> </ul> </li> <li>• How to inactivate and allergy</li> <li>• Must be entered prior to orders being entered</li> </ul>	
	<b>Orders</b>	<ul style="list-style-type: none"> <li>• Order Console Icon</li> <li>• Orders This Episode               <ul style="list-style-type: none"> <li>▪ Filters</li> <li>▪ Links to Vitals and Labs</li> <li>▪ Order Profile</li> <li>▪ New Order - Enter                   <ul style="list-style-type: none"> <li>– Order Entry Fields                       <ul style="list-style-type: none"> <li>✓ Dose</li> <li>✓ Frequency</li> <li>✓ Route</li> <li>✓ Method</li> <li>✓ Priority</li> <li>(i) <i>DAW – dispense as written</i></li> </ul> </li> <li>– Add to Scratch Pad                       <ul style="list-style-type: none"> <li>• Episode</li> <li>• Ordering Practitioner</li> <li>• Source                           <ul style="list-style-type: none"> <li>✓ Verbal – Emergency Only</li> <li>✓ Telephone</li> </ul> </li> <li>• Sign</li> </ul> </li> </ul> </li> </ul> </li> </ul>	<p><b>Workflow</b></p> <p><b>Nursing</b> – client arrives -nurse completes admission documentation, home medications – contact HMS for Admission Orders.</p> <p><b>Medical Provider</b> – Orders Console – reviews allergies, home medications. Continues home meds as deemed appropriate, enters Admission Orders via order set and any other necessary orders. Indicate if client is taking own home medications. Enter FOB code if any orders are controlled substances – Sign.</p> <p><b>Psychiatrist</b> – Notified if consult needed. Reviews chart and meds. Places orders. Enter FOB code if any orders are controlled substances – Sign.</p> <p><b>Source One</b> – receives med orders – contacts MTC with questions – sends meds on routine delivery – continue monitoring for new orders</p> <p><b>Workflow</b></p> <p><b>Nurse</b> – Enter home medications via order console</p> <p><b>Provider</b> – Open clinical reconciliation form – <b>admission med rec</b> – home medications tab- indicate medications to be continued- access “orders this episode” via order console -place orders for continued home meds- review new orders.</p> <p>For discharge med rec – Open clinical reconciliation form – select General reconciliation - print reconciliation and place w/discharge packet</p>

Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> <li>• Home Medications               <ul style="list-style-type: none"> <li>▪ New Order                   <ul style="list-style-type: none"> <li>– Enter Medication</li> </ul> </li> <li>▪ Check Client Reported proceeding New Order</li> <li>▪ Enter Dose and details</li> <li>▪ Save</li> </ul> </li> <li>• Nursing Order Acknowledgement               <ul style="list-style-type: none"> <li>▪ Acknowledge Multiple Orders at Once</li> <li>▪ Sections                   <ul style="list-style-type: none"> <li>– Nursing Order Verification                       <ul style="list-style-type: none"> <li>· Select Unit</li> <li>· Select Client</li> <li>· Select order actions to be acknowledged – allows acknowledgement of multiple orders at one time</li> <li>· Nursing Order Acknowledgement</li> </ul> </li> <li>– Client Profile                       <ul style="list-style-type: none"> <li>· Additional Filters</li> </ul> </li> </ul> </li> </ul> </li> </ul>	
	<b>EMAR</b>	<ul style="list-style-type: none"> <li>• Avatar eMAR Form               <ul style="list-style-type: none"> <li>▪ Filters                   <ul style="list-style-type: none"> <li>– My Caseload</li> <li>– Unit</li> <li>– Client</li> <li>– Order Type</li> </ul> </li> <li>▪ Displays Clients with Meds Due</li> <li>▪ Enable Multiple Administration Selection</li> </ul> </li> <li>• eMar Icon               <ul style="list-style-type: none"> <li>▪ Filters</li> <li>▪ Nurse Acknowledgement                   <ul style="list-style-type: none"> <li>– Single Med at a time</li> </ul> </li> </ul> </li> </ul>	

Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> <li>▪ Barcode Scanning               <ul style="list-style-type: none"> <li>– If NDC does not Match Avatar - Alert</li> </ul> </li> </ul>  <ul style="list-style-type: none"> <li>▪ Documenting Med               <ul style="list-style-type: none"> <li>– Quantity                   <ul style="list-style-type: none"> <li>• If you change an alert will display asking why</li> </ul> </li> <li>– Administration Event                   <ul style="list-style-type: none"> <li>• Client Not Available</li> <li>• Dose Held</li> <li>• Medication Not Available</li> <li>• Missed Dose</li> <li>• Refused</li> </ul> </li> </ul> </li> </ul>	
	<b>Vital Signs</b>	<ul style="list-style-type: none"> <li>• Form Vital Entry</li> <li>• Document vitals and submit</li> <li>• Includes BS</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>Detox Forms</b></li> </ul>	<ul style="list-style-type: none"> <li>• CIWA/COW               <ul style="list-style-type: none"> <li>▪ Light Bulbs</li> <li>▪ Documentation calculates score                   <ul style="list-style-type: none"> <li>– Enter “0” to tally</li> </ul> </li> </ul> </li> <li>• Buprenorphine Checklist and Consent               <ul style="list-style-type: none"> <li>▪ Sections: Nursing completes First section; Buprenorphine Checklist</li> <li>▪ Section 3 Final Only</li> </ul> </li> <li>• Submit</li> </ul>	<p><b>Note:</b> On weekend for face time call the provider will complete Section 2 Assessment and section 3 Consent of the Buprenorphine Checklist and Consent.</p>
	<b>Notes and Routing</b>	<ul style="list-style-type: none"> <li>• Nursing Progress Note               <ul style="list-style-type: none"> <li>▪ Enter Client and Episode</li> <li>▪ Independent Note</li> <li>▪ Note Type</li> <li>▪ Used                   <ul style="list-style-type: none"> <li>– CIWA/COW</li> <li>– Stepdown</li> <li>– Discharge</li> </ul> </li> </ul> </li> </ul>	<p><b>Behavioral Contract Workflow Therapist</b></p> <ol style="list-style-type: none"> <li>1. Day shift addressed by Therapist</li> <li>2. Prepare Behavior Contract – meet</li> </ol>

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Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> <li>– Prn note</li> <li>▪ Nursing Care Plan/Treatment Care Plan can be pulled into Note</li> <li>• Document Routing               <ul style="list-style-type: none"> <li>▪ Proof read</li> <li>▪ Accept                   <ul style="list-style-type: none"> <li>– File as Final</li> </ul> </li> <li>▪ Accept and Route                   <ul style="list-style-type: none"> <li>– Send to Supervisors/Approvers</li> </ul> </li> <li>▪ Reject                   <ul style="list-style-type: none"> <li>– Return to draft status for additional editing</li> </ul> </li> </ul> </li> </ul>	<p>w/client</p> <ol style="list-style-type: none"> <li>3. Client signs contract</li> <li>4. Behavioral Contract loads to safety/widget</li> </ol> <p><b>Clinical Aide</b></p> <ol style="list-style-type: none"> <li>1. Witness inappropriate behavior</li> <li>2. Huddle w/Nursing</li> <li>3. Pass Down Note</li> <li>4. Call AOC</li> <li>5. Communicate w/client action to be taken</li> <li>6. Monitor</li> </ol> <p><b>Nursing</b></p> <ol style="list-style-type: none"> <li>1. Witness inappropriate behavior</li> <li>2. Huddle w/clinical team</li> <li>3. Individual Note</li> <li>4. Call AOC</li> <li>5. Communicate w/client action to be taken</li> <li>6. Monitor</li> </ol>
	<b>Care Plans</b>	<ul style="list-style-type: none"> <li>• Nursing Care Plan               <ul style="list-style-type: none"> <li>▪ Completed for                   <ul style="list-style-type: none"> <li>– Medical/Psych issues</li> <li>– Admission</li> </ul> </li> <li>▪ Red/Required Fields                   <ul style="list-style-type: none"> <li>– Plan Date</li> <li>– Plan Type</li> <li>– Treatment Plan Status                       <ul style="list-style-type: none"> <li>✓ Draft</li> </ul> </li> </ul> </li> <li>▪ Launch Plan</li> </ul> </li> </ul> <p><b>Note: You Must put Plan in “Draft” to Launch Plan</b></p> <ul style="list-style-type: none"> <li>• Library – Open all components below               <ul style="list-style-type: none"> <li>▪ Detox</li> <li>▪ Mental Health</li> <li>▪ Nursing</li> <li>▪ Substance Abuse</li> </ul> </li> </ul>	<p><b>Note:</b> Detox – complete for post-acute withdrawal extenuating circumstances</p>

Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<p><b>Note: To Add a Problem from the library You Must drag and drop to top line of Treatment Care Plan on right side from the library on the left side.</b></p> <p><b>The Library contains defaulted problems, goals, and objectives. To use a defaulted goal or objective drag the goal or objective to the problem line.</b></p> <ul style="list-style-type: none"> <li>• Red/Required           <ul style="list-style-type: none"> <li>▪ Start at bottom (Interventions) Complete all required fields for each problem, goal, objective, intervention and individualize to client</li> <li>▪ Problem code</li> <li>▪ Date of Onset</li> <li>▪ Status (Problem List)</li> <li>▪ Problem</li> <li>▪ Date Opened</li> <li>▪ Status</li> </ul> </li> </ul> <p><b>Care Plans need to be individualized to the Patient.</b></p> <p>To further Individualize the Nursing Care Plan select any of the following and enter a personalized problem, goal, objective or intervention.</p> <ul style="list-style-type: none"> <li>• Add New           <ul style="list-style-type: none"> <li>▪ Problem</li> <li>▪ Goal</li> <li>▪ New Objective</li> <li>▪ New Intervention</li> <li>▪ Delete Selected Item</li> </ul> </li> </ul> <p><b>CALL OUT IN TRAINING</b></p>	



Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<p><b><i>Nursing will no longer complete Treatment Care Plan for Detox. It will be the responsibility of the Therapist to complete</i></b></p> <ul style="list-style-type: none"> <li>• Free Text               <ul style="list-style-type: none"> <li>▪ Strengths</li> <li>▪ Limitations</li> <li>▪ Discharge Planning</li> </ul> </li> <li>• Patient Signature</li> <li>• Finalize/Submit</li> <li>• Document Routing               <ul style="list-style-type: none"> <li>▪ Proof Read</li> <li>▪ Accept</li> </ul> </li> </ul> <p>How to Update the Nursing Care Plan.</p> <ul style="list-style-type: none"> <li>• Chart View</li> <li>• Plans &gt; Treatment Care Plan               <ul style="list-style-type: none"> <li>▪ Episode/Program</li> <li>▪ Add                   <ul style="list-style-type: none"> <li>– Alert – Do you want to default information from previously entered plan – Yes</li> <li>– Alert - Default from Previous Program – Select Program – Ok</li> <li>– Alert Enter Plan Date – Ok</li> <li>– Alert – Are you sure you want to default information from this plan?</li> </ul> </li> <li>▪ Red/Required</li> <li>▪ Launch Plan and Update</li> <li>▪ Submit</li> <li>▪ Route</li> </ul> </li> <li>• How to View Treatment Care Plan               <ul style="list-style-type: none"> <li>▪ Select Patient</li> <li>▪ Chart View</li> <li>▪ Plans</li> <li>▪ Treatment Care Plan</li> </ul> </li> </ul>	

Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
	<b>Nursing Focused Assessment</b>	<ul style="list-style-type: none"> <li>• Used for problem with patient</li> <li>• Must be completed with Medical Referral</li> <li>• Red/Required fields</li> <li>• Question Logic</li> <li>• Submit</li> </ul>	
	<b>Client/Caregiver Education</b>	<ul style="list-style-type: none"> <li>• Education Type and Date               <ul style="list-style-type: none"> <li>▪ Red/Required</li> <li>▪ Lightbulbs                   <ul style="list-style-type: none"> <li>– What to document</li> </ul> </li> </ul> </li> </ul>	
	<b>Internal Client Referrals</b>	<ul style="list-style-type: none"> <li>• Type Category – Team</li> <li>• Referral Type Requested               <ul style="list-style-type: none"> <li>▪ Nutrition Screen</li> <li>▪ Pain Management</li> <li>▪ Psychiatric Evaluation</li> <li>▪ Tobacco Cessation</li> <li>▪ Transportation                   <ul style="list-style-type: none"> <li>– Launches Transportation Request</li> </ul> </li> <li>▪ Trauma</li> <li>▪ Medical                   <ul style="list-style-type: none"> <li>– Nursing Focused Assessment must also be completed</li> </ul> </li> </ul> </li> <li>• Initiate Internal Referral Process               <ul style="list-style-type: none"> <li>▪ Review Referral Date – Add</li> <li>▪ Complete Red/Required</li> </ul> </li> <li>• Submit</li> </ul>	
	<b>Release of Information</b>	<ul style="list-style-type: none"> <li>• Completed anytime you need to speak to someone other than the client</li> <li>• Sections               <ul style="list-style-type: none"> <li>▪ Red/Required</li> <li>▪ Purpose of Disclosure</li> <li>▪ System Template                   <ul style="list-style-type: none"> <li>– Effective Date of Authorization and Revocation</li> </ul> </li> </ul> </li> </ul>	

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Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> <li>– Patient Rights and other Important Information</li> <li>– Verbal Release of Mental Health Info               <ul style="list-style-type: none"> <li>▪ Client/Witness Signature</li> </ul> </li> </ul>	
40 min	<p><b>Comprehensive Biopsychosocial Assessment</b></p>	<ul style="list-style-type: none"> <li>• How to open</li> <li>• Multi-contributor form</li> <li>• Program/Episode</li> <li>• “Add” to pull information forward from Admissions               <ul style="list-style-type: none"> <li>▪ Review accuracy prior to signing</li> </ul> </li> <li>• Sections               <ul style="list-style-type: none"> <li>▪ Medical History</li> <li>▪ Family History</li> <li>▪ Eating Disorder</li> <li>▪ Nursing Assessment</li> <li>▪ Others as deemed necessary</li> </ul> </li> <li>• Review concepts of form               <ul style="list-style-type: none"> <li>▪ Hyperlinks</li> <li>▪ Question Logic</li> <li>▪ Multi Iteration Tables                   <ul style="list-style-type: none"> <li>– Only required if “Add New Item” selected</li> </ul> </li> <li>▪ Free text boxes                   <ul style="list-style-type: none"> <li>– Type</li> <li>– System Templates</li> </ul> </li> </ul> </li> </ul> <p><b>Note: Use Client Update form to update information.</b></p>	
	<p><b>Mental Status Exam</b></p>	<ul style="list-style-type: none"> <li>• Complete as directed by policy for user/facility</li> <li>• Radio Button               <ul style="list-style-type: none"> <li>▪ One entry</li> <li>▪ F5 to erase</li> </ul> </li> <li>• Checkboxes               <ul style="list-style-type: none"> <li>▪ Multi-select</li> </ul> </li> </ul>	

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Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
	Neurological Assessment	<ul style="list-style-type: none"> <li>• Red/Required</li> <li>• Question Logic</li> </ul>	
	Point of Care	<ul style="list-style-type: none"> <li>• Sections               <ul style="list-style-type: none"> <li>▪ 12 Panel Urine Drug Test</li> <li>▪ Buprenorphine Urine Drug Test</li> <li>▪ Fecal Occult Blood Test</li> <li>▪ Urine Pregnancy</li> <li>▪ Urine ChemStrip</li> <li>▪ Breathalyzer</li> </ul> </li> </ul>	
	Naltrexone (OP Only)	<ul style="list-style-type: none"> <li>• Sections               <ul style="list-style-type: none"> <li>▪ Assessment</li> <li>▪ Consent                   <ul style="list-style-type: none"> <li>– System Templates</li> <li>– Patient Signature</li> </ul> </li> </ul> </li> </ul>	
	Afterhours	<ul style="list-style-type: none"> <li>• Client Consents for               <ul style="list-style-type: none"> <li>▪ Mental Health</li> <li>▪ SUD</li> </ul> </li> <li>• Free Text Boxes               <ul style="list-style-type: none"> <li>▪ System Templates</li> </ul> </li> <li>• Admission               <ul style="list-style-type: none"> <li>▪ Required fields</li> </ul> </li> </ul> <p><b>Note: If only required fields completed additional information needed for BPS will not pull forward</b></p> <ul style="list-style-type: none"> <li>• Bed Assignment</li> </ul>	
	Discharge	<ul style="list-style-type: none"> <li>• Aftercare Plan is Multi-contributor</li> <li>• Therapist completes Sections               <ul style="list-style-type: none"> <li>▪ Follow up Treatment</li> <li>▪ Aftercare Support Group/Referrals</li> <li>▪ Signature</li> </ul> </li> <li>• Provider completes               <ul style="list-style-type: none"> <li>▪ Special Instructions</li> <li>▪ Follow up Treatment Psych Services</li> </ul> </li> </ul>	

Avatar – BH RN			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> <li>• Nursing completes               <ul style="list-style-type: none"> <li>▪ MAT</li> <li>▪ Reviews Special Instructions</li> <li>▪ Signature</li> <li>▪ Provide Copy to Client                   <ul style="list-style-type: none"> <li>– Signature</li> </ul> </li> </ul> </li> <li>• Discharge               <ul style="list-style-type: none"> <li>▪ Date/Time</li> <li>▪ Type of Discharge</li> <li>▪ Demographics</li> </ul> </li> </ul>	
	<b>PM Forms</b>	<ul style="list-style-type: none"> <li>• Admission               <ul style="list-style-type: none"> <li>▪ <i>Completed afterhours Admission to collect demographics and add patient to the system so clinical documentation can begin.</i></li> </ul> </li> <li>• Client Consents               <ul style="list-style-type: none"> <li>▪ <i>SUD and MH</i></li> </ul> </li> <li>• Detail of Admission by Program               <ul style="list-style-type: none"> <li>▪ <i>Lists all admissions(patients) by Program for both Inpatient and Outpatient</i></li> </ul> </li> <li>• Client Contact Information</li> <li>• Leaves               <ul style="list-style-type: none"> <li>▪ <i>If a patient goes to an appointment and plans to return to Mirmont immediately after (never overnight)</i></li> </ul> </li> <li>• Return from Leaves               <ul style="list-style-type: none"> <li>▪ <i>When a patient returns from LOA</i></li> </ul> </li> <li>• Bed Assignment               <ul style="list-style-type: none"> <li>▪ <i>Assign a Room/bed for a patient</i></li> </ul> </li> <li>• Bed Management               <ul style="list-style-type: none"> <li>▪ <i>Move a patient's room/bed</i></li> </ul> </li> <li>• Current Unit Census               <ul style="list-style-type: none"> <li>▪ <i>Replaces old census report. Lists all patients and basic information</i></li> </ul> </li> <li>• Clinical Document Viewer               <ul style="list-style-type: none"> <li>▪ <i>Another way to view the patients chart</i></li> </ul> </li> </ul>	



Avatar – BH RN

Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics