

Lab Ordering Mirmont Inpatient

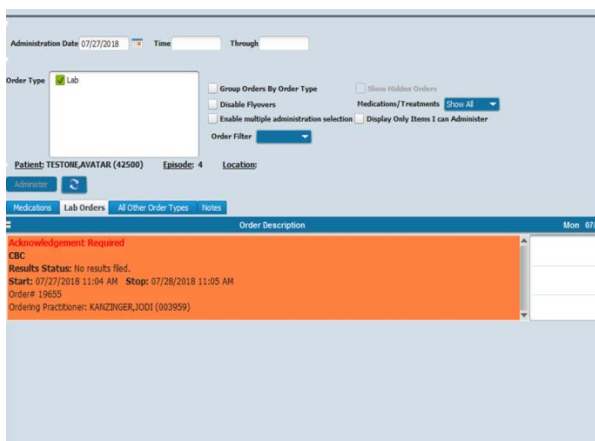
The ordering of patient labs is a two step process. The prescribers will order the labs in Order Console whether they are admission orders or a follow-up lab order. The nursing staff will acknowledge the lab orders and then enter them in Order Connect.

New update to be reviewed 7/27/18**Process**

1. Prescriber orders lab in Order Console.



2. Nurse Acknowledges orders on eMAR. ***Your electronic signature is verification of both your acknowledgment of order and responsibility of entering in Order Connect completed.***

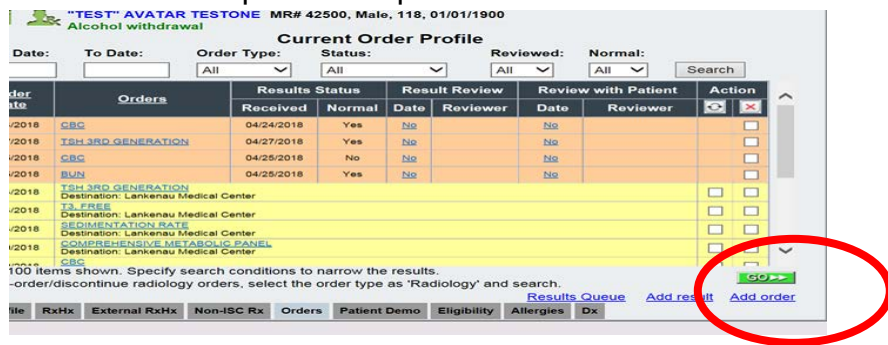


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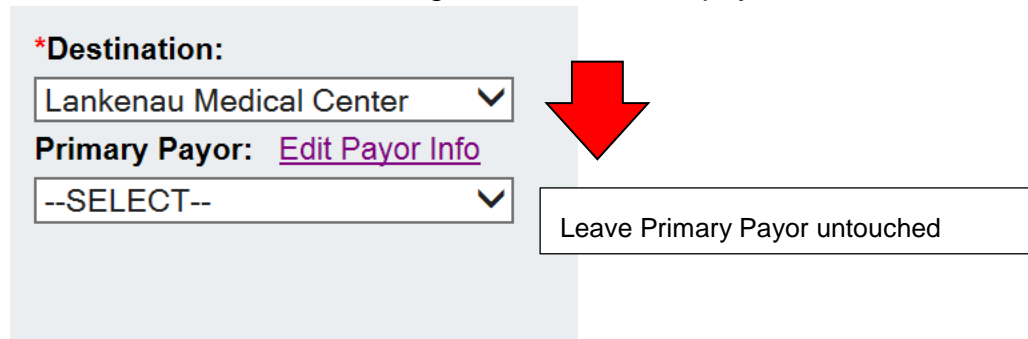
- Nurse enters labs in Order Connect by going to Home Meds.. Click Order Labs



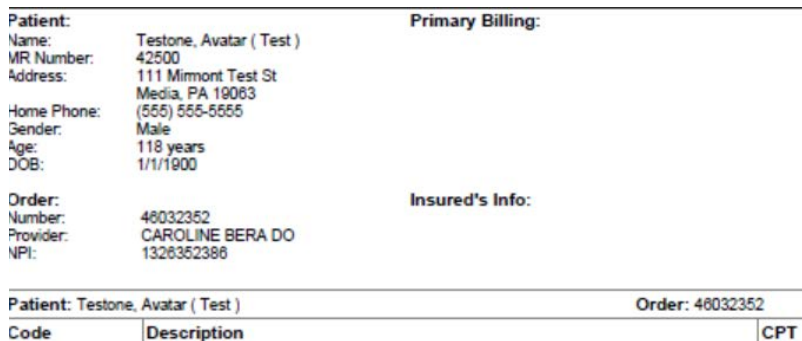
- Add Order. Complete Prompts.



- Admission labwork is charged to Mirmont, so payor information should not be added.



Lab Requisition for Admission Lab work entered correctly displays blank billing and insurance information.



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5. Enter Insurance information in Primary Payor drop down for all non-admission lab work.

| | | | |
|-----------------|--|-------------------------|--|
| Patient: | | Primary Billing: | |
| Name: | Testone, Avatar (Test) | Name: | Aetna Behavioral Health |
| MR Number: | 42500 | Address: | Po Box 981106 |
| Address: | 111 Mirmont Test St Media, PA 19063 | Address: | El Paso , TX 79998-1106 |
| Home Phone: | (555) 555-5555 | Phone: | (800) 624-0756 |
| Gender: | Male | Member#: | 1 |
| Age: | 118 years | Policy#: | 123456789 |
| DOB: | 1/1/1900 | | |
| Order: | | Insured's Info: | |
| Number: | 48036108 | Name: | Testone, Avatar |
| Provider: | JODI KANZINGER NP | Address: | 111 Mirmont Test St Media, PA 19063 |
| NPI: | 1003060765 | Phone: | 555-555-5555 |
| | | Relationship: | Self |

6. All labwork requires a diagnosis for billing purposes. If there is a diagnosis previously entered utilize drop down as pictured below. If there is not a diagnosis write the diagnosis on the printed requisition.

7. If patient is getting 'Admission' and 'Medical labs', they need to be ordered separately with the correct 'Payor.'

8. Place lab requisition into lab book under correct date of blood draw. Enter on labform patient name and lab ordered. This step is very important as the CLinical Aids utilize it to get patients up for labs.

9. Phelbotomist draws lab, signs log book and labels blood specimens with preprinted labels.