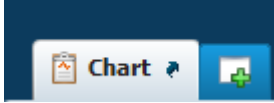




Avatar – Dietician			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
	Introduction & Class Rules	<p>General Housekeeping Rules</p> <ul style="list-style-type: none"> • No food or drink • Muting of cell phones • No use of portable devices during class • Sign-in so you get credit for your efforts. • Return promptly from breaks • Parking Lot ▪ Questions without definitive answers will be placed in the parking lot <p>Acknowledgement</p> <ul style="list-style-type: none"> • Extreme appreciation and understanding of: <ul style="list-style-type: none"> ▪ difficulty of this task ▪ contribution you are making <p>Instruct participants to take actions only on patients provided for training.</p> <ul style="list-style-type: none"> • Practice patients will be provided after training 	
	Navigation	<ul style="list-style-type: none"> • How to log into MYAVATAR • Username is the same as your NTID • Home Screen <ul style="list-style-type: none"> ▪ Widgets <ul style="list-style-type: none"> – Icons – hover to discover ▪ Clients <ul style="list-style-type: none"> – Search ▪ Forms and Data <ul style="list-style-type: none"> – Accessing; Search, Browse ▪ Calendars ▪ My To Do's ▪ Safety ▪ Keyboard Shortcuts <ul style="list-style-type: none"> – 'alt" key • My Views 	

Avatar – Dietician			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> ▪ Home View ▪ Orders Console ▪ EMAR ▪ Chart View • Chart view <ul style="list-style-type: none"> ▪ Demographic Bar ▪ Program/Episode ▪ Sections of Chart <ul style="list-style-type: none"> – List of forms – How to access a form  – Icons  – How to add a form to the chart – Inquiry View – Filters – Print 	
	Concepts of a Form	<ul style="list-style-type: none"> • Basic Concepts of Forms <ul style="list-style-type: none"> ▪ Sections ▪ Icons <ul style="list-style-type: none"> – Hover to Discover – Hyperlinks to Additional Forms ▪ Required Fields <ul style="list-style-type: none"> – Red – Multi-iteration table <ul style="list-style-type: none"> • Only required if you select Add New Item • Allows multiple entries in list format ▪ Radio Buttons <ul style="list-style-type: none"> – One entry – F5 will erase selection ▪ Date/Time Fields 	

Avatar – Dietician			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> ▪ Question Logic <ul style="list-style-type: none"> – Enables or disables (grayed out) documentation based on answers/documentation ▪ Multi-iteration Table <ul style="list-style-type: none"> – Documentation of multiple entries in list format ▪ Light Bulbs <ul style="list-style-type: none"> – Hints to ask – What to document ▪ Drop Downs <ul style="list-style-type: none"> – One entry ▪ Search Bar <ul style="list-style-type: none"> – Can enter numbers or text – ICD Codes ▪ Text Editor <ul style="list-style-type: none"> – Spell check ▪ Text Box <ul style="list-style-type: none"> – Enter 8 pages of information – Copy paste from Word ▪ Zooming <p>Change size of font in forms</p>	
	Nutrition Screen Referral Internal Client Referral	<ul style="list-style-type: none"> • Referrals to Nutrition will display on the home screen Internal Referral Widget for processing 	
	Comprehensive Nutrition Assessment	<ul style="list-style-type: none"> • Sections • Links <ul style="list-style-type: none"> ▪ Vitals Entry ▪ Problem List ▪ Client/Caregiver Education <ul style="list-style-type: none"> – Review of Sections ▪ Nutritional Assessment <ul style="list-style-type: none"> – Red/Required – Question Logic – Radio Buttons 	

Avatar – Dietician

Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> • One entry/F5 erases <ul style="list-style-type: none"> ▪ Nutrition Needs ▪ Nutritional Care Process <ul style="list-style-type: none"> – Free text – Dragon Dictation ▪ Nutrition Education <ul style="list-style-type: none"> – Dietary Education Provided – Yes – links to Client/Caregiver Information Form – Final/Draft – Submit • Document Routing <ul style="list-style-type: none"> ▪ Proof read ▪ Accept <ul style="list-style-type: none"> – File as Final ▪ Accept and Route <ul style="list-style-type: none"> – Send to Supervisors/Approvers ▪ Reject <ul style="list-style-type: none"> – Return to draft status for additional editing 	
	<p>How to View Forms</p>	<ul style="list-style-type: none"> • Chart View • Groups <ul style="list-style-type: none"> ▪ Forms • How to Add a Form to the Chart <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;">  </div> <ul style="list-style-type: none"> ▪ History & Physical ▪ Comprehensive Biopsychosocial Assessment ▪ Nursing/Treatment Care Plans 	

Avatar – Dietician			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
Break			
	Allergies	<ul style="list-style-type: none"> • How to open from form and data widget • How to add allergies <ul style="list-style-type: none"> ▪ New row <ul style="list-style-type: none"> – Status – Reaction – Onset • How to inactivate and allergy <p>Must be entered prior to orders being entered</p>	
	Vital Signs	<ul style="list-style-type: none"> • Form Vital Entry <p>Document vitals and submit</p>	
	Diet Entry Order	<ul style="list-style-type: none"> • Diet Prescription Order <ul style="list-style-type: none"> ▪ Red/Required – Type of Dietary Request ▪ Optional Fields 	
	Client/Caregiver Education	<ul style="list-style-type: none"> • Education Type and Date <ul style="list-style-type: none"> ▪ Red/Required ▪ Lightbulbs <ul style="list-style-type: none"> – What to document 	
	Notes and Routing	<ul style="list-style-type: none"> • Individual Note <ul style="list-style-type: none"> ▪ Red/Required ▪ Always Independent Note ▪ Note Type – Dietary Note ▪ Nursing Care Plan/Treatment Care Plan can be pulled into Note <ul style="list-style-type: none"> – Select Plan Version – Select Plan Items Note addresses <ul style="list-style-type: none"> • Select plan elements the service you provided addresses – Clear Note addresses which treatment plan item – removes text 	

Avatar – Dietician			
Time	Topic/Workflow & Objectives	Subtopics and Training Points	Notes & Domain Specifics
		<ul style="list-style-type: none"> • Document Routing <ul style="list-style-type: none"> ▪ Proof read ▪ Accept <ul style="list-style-type: none"> – File as Final ▪ Accept and Route <ul style="list-style-type: none"> – Send to Supervisors/Approvers ▪ Reject <ul style="list-style-type: none"> – Return to draft status for additional editing • Group <ul style="list-style-type: none"> ▪ Future 	
	Aftercareplan	<ul style="list-style-type: none"> • Aftercare Plan <ul style="list-style-type: none"> ▪ Sections • Aftercare Plan is Multi-contributor • Therapist completes Sections <ul style="list-style-type: none"> ▪ Follow up Treatment ▪ Aftercare Support Group/Referrals ▪ Signature • Provider completes <ul style="list-style-type: none"> ▪ Special Instructions ▪ Follow up Treatment Psych Services • Nursing completes <ul style="list-style-type: none"> ▪ MAT ▪ Reviews Special Instructions ▪ Signature ▪ Provide Copy to Client <ul style="list-style-type: none"> – Signature • Dietician <ul style="list-style-type: none"> ▪ Special Instructions 	