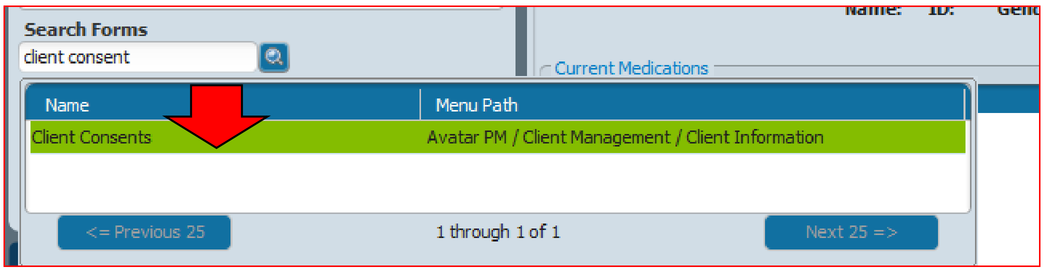
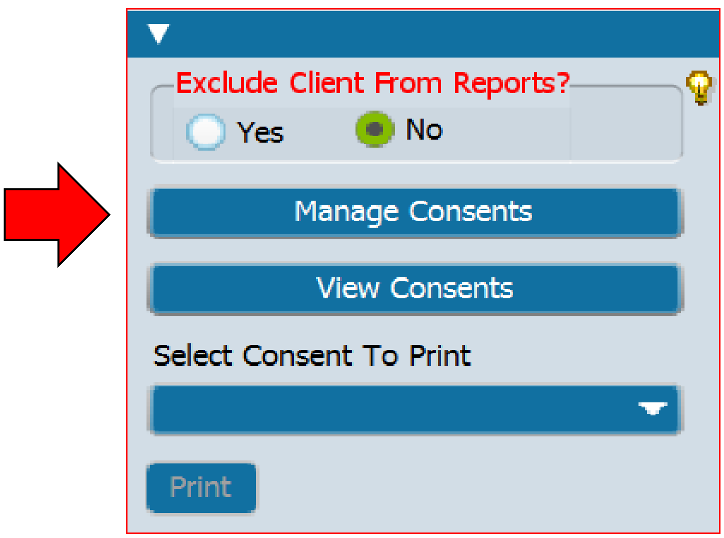
Client Consent Management

The Client Consents form allows you to document consents and release of information acquired and their documented level of permission: ***Active or Inactive.***

1. After completing a consent or release access the form Client Consent.



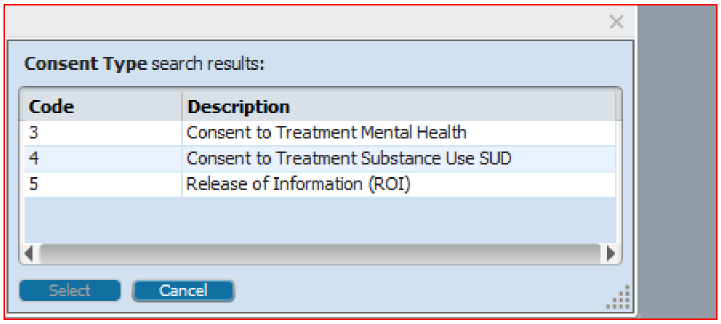
2. Select Manage Consents.



3. Complete all information.

	Consent Type	Status	Consent Date	Reason for Consent	Last Review Date	Signed receipt on File	Comments
1		Active (A)					

4. Consent type:

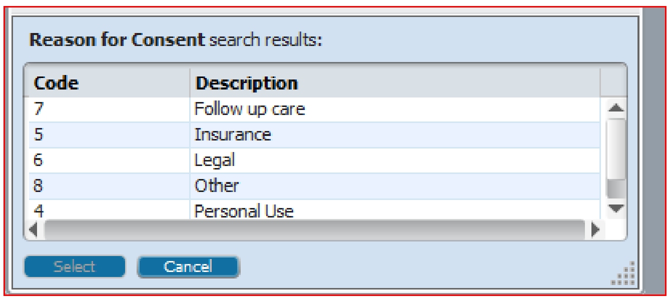


Consent Type search results:

Code	Description
3	Consent to Treatment Mental Health
4	Consent to Treatment Substance Use SUD
5	Release of Information (ROI)

Select Cancel

5. Reason for Consent.



Reason for Consent search results:

Code	Description
7	Follow up care
5	Insurance
6	Legal
8	Other
4	Personal Use

Select Cancel

6. You can view all consents from this form and print.

7. Staff can utilize this form to check status of releases before communicating with outside agencies, emergency contacts and so forth.

8. Staff should document here if a patient revokes consent.